

401K and 457 PLAN INFO

- Start, change, or Stop your contributions **ANY** time throughout the year
- Log into www.principal.com and set up your account
- When you make changes in Principal, they notify us to update your payroll deduction
- Select your beneficiary in PeopleSoft AND Principal
- To change current contribution in Peoplesoft: Main Menu>Self-Service>Benefits>Benefits Summary. Scroll down to plan type 401K/457, click on plan, edit button, make changes, and save. Don't forget to update Principal too!

